

**THE CHRISTIAN METHODIST EPISCOPAL CHURCH  
QUARTERLY CONFERENCE REPORT  
TRUSTEE BOARD REPORT**

**DATE:** \_\_\_\_\_ **CHURCH:** \_\_\_\_\_

Presiding Elder: \_\_\_\_\_ and members of the \_\_\_\_\_ Quarterly Conference, it is a privilege to submit this report for the quarter beginning \_\_\_\_\_ and ending \_\_\_\_\_.

**MEMBERSHIP ACCOUNTABILITY**

Number of Members: \_\_\_\_\_ Members serving assignments: \_\_\_\_\_  
Meetings Held: \_\_\_\_\_ Members Attending meetings: \_\_\_\_\_  
Members taking the Christian Index: \_\_\_\_\_ Members owning a Discipline: \_\_\_\_\_  
Members taking the Missionary Messenger: \_\_\_\_\_ Members Registered to vote: \_\_\_\_\_  
Number of members attending the Annual CME Convocation: \_\_\_\_\_  
Members involved in social or civic activities: \_\_\_\_\_

**PROJECTS AND ACTIVITIES**

Special Projects/Activities Completed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Special Projects/Activities Planned: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STEWARDSHIP**

**Amount Received from Members:** \_\_\_\_\_ **Amount Received from Activities:** \_\_\_\_\_  
**Total Amount Received:** \_\_\_\_\_

**SPIRITUAL GROWTH**

**Members attending Morning Worship:** \_\_\_\_\_ **Members attending Sunday School:** \_\_\_\_\_  
**Members attending Midweek Services:** \_\_\_\_\_ **Members Paying Tithes:** \_\_\_\_\_

**PROPERTY RESPONSIBILITY**

**Value of All Church Property:** \_\_\_\_\_

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**Church:**

Is There a Mortgage on the Church: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Amount Paid on Interest: \_\_\_\_\_ Principal: \_\_\_\_\_  
 Balance on Mortgage: \_\_\_\_\_ Monthly Payments: \_\_\_\_\_

**Parsonage:**

Is There a Mortgage on the Parsonage: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Amount Paid on Interest: \_\_\_\_\_ Principal: \_\_\_\_\_  
 Balance on Mortgage: \_\_\_\_\_ Monthly Payments: \_\_\_\_\_

**Church Vehicles:**

Number of Church Vehicles: \_\_\_\_\_  
 Is There a Loan on the Church Vehicles: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Amount Paid on Interest: \_\_\_\_\_ Principal: \_\_\_\_\_  
 Balance on Loan: \_\_\_\_\_ Monthly Payments: \_\_\_\_\_

**INSURANCE COVERAGE AND PREMIUMS**

**Do you have your certificate of Insurance to present at this Quarter :** \_\_\_\_\_

**Is the church enrolled in the CME Church Group Fire and Casualty Insurance Plan?**

<b>Property</b>	<b>Insurance</b>			
<b>Description</b>	<b>Company</b>	<b>Coverage Amount</b>	<b>Annual Premium</b>	<b>Expiration Date</b>
<b>Church</b>	_____	_____	_____	_____
<b>Parsonage</b>	_____	_____	_____	_____
<b>Educational</b>				
<b>Bldg</b>	_____	_____	_____	_____
<b>Vehicles</b>	_____	_____	_____	_____
<b>Others</b>	_____	_____	_____	_____

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RENTAL PROPERTY**

**List each property separately: Use additional paper if necessary.**

Amount Earned this Quarter: \_\_\_\_\_ Amount Spent this Quarter: \_\_\_\_\_  
Amount Earned this Quarter: \_\_\_\_\_ Amount Spent this Quarter: \_\_\_\_\_

**CHURCH PROPERTY**

Is the Church in good physical Condition?: \_\_\_\_\_ Parsonage: \_\_\_\_\_  
Vehicle: \_\_\_\_\_

What maintenance projects have been completed on any /or all property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has a copy of the Deeds to all church properties been presented to the Presiding Elder? \_\_\_\_\_

What maintenance projects have been planned: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACTIVITIES**

Are there any legal issues pending? \_\_\_\_\_ If yes, how are they being addressed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there any Insurance claims? \_\_\_\_\_ If yes, how are they being addressed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Has a current copy of Insurance Policies for all church properties been presented to the Presiding Elder? \_\_\_\_\_

Has a current copy of receipt of payment of insurance on all church properties been presented to the Presiding Elder? \_\_\_\_\_

Has all property been inventoried?

\_\_\_\_\_

Where are the Deeds kept?

\_\_\_\_\_

Where are the insurance policies kept?

\_\_\_\_\_

Has the Property been exempted from State and Local Taxes?

\_\_\_\_\_

Has the Connectional Trust Clause been inserted on all titles and deeds of real property? \_\_\_\_\_

What are your goals for this conference year? \_\_\_\_\_

Submitted, \_\_\_\_\_

Chairman: \_\_\_\_\_

Pastor: \_\_\_\_\_

Presiding Elder: \_\_\_\_\_

Presiding Bishop: \_\_\_\_\_